DATA IMPACT
INTERNSHIP

ROLE DESCRIPTION:

We are seeking a Impact Data Intern to support our nonprofit's data management efforts. This intern will play a key role in collecting, organizing, and inputting client and program data into our new impact tracking software. The ideal candidate is detail-oriented, organized, and passionate about using data to drive social change.

RESPONSIBILITIES:

- Collect and enter client and program data into the impact tracking software.
- Ensure data accuracy, consistency, and confidentiality.
- Assist in generating reports that measure program outcomes and effectiveness.
- Work closely with staff to refine data collection processes.
- Maintain confidentiality and adhere to data privacy policies.
- Provide insights or suggestions for improving data management practices.

QUALIFICATIONS:

- Current college student or recent graduate in a relevant field (e.g., Social Work, Public Policy, Nonprofit Management, Data Science, Business Administration).
- Strong attention to detail and accuracy.
- Proficient in Microsoft Excel, Google Sheets, or other data management tools.
- Ability to learn and navigate new software quickly.
- Excellent organizational and problem-solving skills.
- Interest in nonprofit work and social impact evaluation.

APPY NOW!

SCAN ME!

360-326-8565 ext. 3

internships@odysseyworld.org

www.odysseyworld.org